



MINUTES

ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
ASSOCIATION DES ADJOINTS ADMINISTRATIFS

HAMILTON BRANCH Issued for Review

HAMILTON GENERAL MEMBERSHIP MEETING

MEETING DATE: November 17, 2016
TIME: 7pm **FILE:** General Membership Meeting
LOCATION: Courtyard by Marriott
1224 Upper James Street,
Hamilton ON

PARTICIPANTS

BRANCH EXECUTIVE

Lucy Caruso, QAA, Secretary; Heather Gronek, BA, QAA, Membership Chair/Registrar; Charlene Hands-Lourie, QAA, President; Lisa Low, Vice President; Julie McKeon (also presenter)

MEMBERS

Megan Boehm; Julia Campolongo; Brigida Dimintriou, QAA, CIM; Rosanna Melatti; Adam Opper; Diana Reizgys, FCIP, CAIB, CCIB; Betsy Rouw; Gorrett Sousa, QAA, Antoinette Spinosa, QAA; Dianne Williams

GUEST

Mariam Yousefi, Minds In Need of Attention

PRESENTER

Julie McKeon, AAA Social Media, Presenter

REGRETS

Stephanie Adams; Amanda Brodnicki, Julia Campolongo; Donna Catherwood; Robin Colley; Sheila Davidson; Michelle McAlpine, QAA, Program Chair; Cindy Vanexem, QAA; Sevasti Soleas; Cindy Vanexem, QAA; Lise-Anne Weaver

1.0 CALL TO ORDER

- As there was no quorum for this meeting, the consent agenda and business meeting did not occur. However, our Charity of Choice representative, Mariam Yousefi, Founder/President of Minds in Need of Attention, mindsinneed.org, attended and provided a background of how this Charity came into place and thanked this Branch for the support.

2.0 MOMENT OF SILENCE

- A moment of silence for Barb Grogen, a long standing AAA Hamilton Branch member was observed.

3.0 PRESENTER

- The guest speaker, Julie McKeon, presented on “Social Media” and was very well received.

Our next meeting date is scheduled for a Webinar: January 19, 2017



Charlene Hands-Lourie
President, Hamilton Branch

April 20, 2017



Lucy Caruso, QAA
Secretary, Hamilton Branch

April 20, 2017